

Ocean Grove Charter School

OGCS Charter Parent Council Meeting

Minutes

By Webex Teleconference
16900 Highway 9
Boulder Creek, CA 95006
August 20, 2013, 6:00 pm

1 CALL TO ORDER: Mary Ann Shapiro

2 PLEDGE OF ALLEGIANCE: Led by Mary Ann Shapiro

3 INTRODUCTIONS/WELCOME/ROLL CALL: Mary Ann welcomed the Board to the first meeting of the 2013-2014 school year and appreciated those present for attending and ensuring that a quorum was established so that the meeting could proceed. The following officers were present: Mary Ann Shapiro, Board Secretary. The following administrative staff were present: Eric Schoffstall, John Wilberger. The following board members were present: Elizabeth Amlin, Juliette Brians, Monique Freed, Louanne Fromm, Susan Greathouse, Bobbi Hall, Christie Hicks, Corinna Jennings, Holly Lasky, Linda Perkel, Marlo Quinones, Jeff Randolph, Lea Siahaan, Simone Sprague, Eric Stemm.

4 HEARING OF THE PUBLIC

There were no issues or questions presented by the public or Board of Directors.

5 REPORTS

A. Ocean Grove Adopted Budget-Eric Schoffstall. *Reference: OGCS Adopted Budget.*

IEM is responsible to manage and operate Ocean Grove Charter School pursuant to the terms of its charter. This includes the establishment and approval of all major educational and operational policies, approval of major contracts, approval of the school's annual budget, and oversees the school's fiscal affairs. IEM will act as OGCS's fiscal agent to the fullest extent of the law. Eric reported that the Adopted Budget is created annually in May and is forwarded to our sponsoring school district by June 30. The budget reflects projected revenues and expenses. Budget revisions take place in December, and again in April, through the first and second interim reporting process. With the passage of SB 97, the budget will be revised under the new Local Control Funding Formula. The revised budget will be brought back to the parent council upon completion. At such time, Eric will invite D.D. Klein, Director of Finance, to attend the parent council meeting and answer any questions

6. ACTION ITEMS

A. Motion to approve appointment of Board Members as of August 19, 2013.

Motion to approve: Lea Siahann. Second: Juliette Brians.

This vote only open to already established board members: Elizabeth Amlin, Juliette Brians, Lea Siahann, Simone Sprague.

Roll call vote. Passed unanimously.

B. Motion to approve unadopted Minutes from April 30, 2013 Board of Director Meeting.

Motion to approve: Corinna Jennings, Second: Marlo Quinones
Roll call vote. Passed unanimously.

C. Motion to approve 2013-14 Part I of the Consolidated Application for Funding Categorical Aid Programs. Eric reported that each year, OGCS applies for both Title II and Title III funding through the Consolidated Application Reporting System (CARDS). Title II funding is used for professional training for staff to become highly qualified through either the verification process of special studies or preparing and passing the California Subject Exam for Teachers (CSET). Title III funding is used to support services for our limited English proficient student population.

Motion to approve: Lea Siahann Second by: Corinna Jennings
Roll call vote. 13 in favor, 2 abstain. Motion passed.

D. Motion to approve Education for Homeless Children Policy *Reference: Homeless Student Policy.* Eric explained that the reason for this policy is to give homeless students equal access to education/school resources. Eric mentioned that this policy would be posted on the OGCS website, and advises board members to keep copies on file as well. Questions addressing the definitions of "homeless" were addressed.

Motion to approve: Bobbi Hall Second: Elizabeth Amlin
Roll call vote. Passed unanimously.

E. Motion to approve Social Media Policy. *Reference: Social Media Policy.* Eric reviewed the major tenets of this policy emphasizing that in today's electronic world with Facebook and other electronic social networks, teachers have lost their jobs due to some types of postings. This policy was designed to protect teachers' jobs, stating that employees are responsible for what they post online and should be aware of liability issues and be responsible about posting things online that would threaten their jobs. More details on this policy may be found on the FERPA and HIPPA websites.

Motion to approve: Marlo Quinones Seconded by: Sue Greathouse
Roll call vote. Passed unanimously.

F. Motion to approve Conflict of Interest for the Parent Council Policy

Reference: Conflict of Interest Policy for the Parent Council. After Eric's review, there were a number of questions from the Parent Council regarding the interpretation of this policy. By the end of the meeting, Eric offered to have this document reviewed by legal counsel and to re-submit this document at the next Parent Council meeting. An emergency motion was created to suspend the areas of the COI policy in question to ensure active members can vote at the current meeting (Emergency Item A), then a second motion (Emergency Item B) was made to table Action Item F until further review with legal counsel is obtained.

Motion to Approve Emergency Item A: Suspending the part of the COI policy that disqualifies all board members present at this meeting from voting:

Motion: Jeff Randolph. Second by: Corinna Jennings.
Roll call vote. 11 in favor, 3 abstain. Motion passed.

Motion to Approve Emergency Item B: Motion to table Action Item F: Approval of the Conflict of Interest Policy for the Parent Council until legal counsel and more information regarding this policy is presented to the Board of Directors.

Motion: Marlo Quinones. Second by: Holly Lasky.
Roll call vote. 13 in favor, 2 abstain. Motion passed.

- G. Motion to approve Conflict of Interest Policy for all School Employees and ESs** Eric presented this policy to the council for their consideration. John Wilberger responded to clarifying questions regarding the policy from the council members. Eric mentioned that this COI policies protect the employees and the school as a whole.

Motion to approve: Corinna Jennings. Second by: Bobbi Hall.
Roll call vote. 7 in favor, 4 opposed, 2 abstain. Motion passed.

- H. Motion to approve Bullying Policy** Eric presented this policy to the council for their consideration.

Motion to approve: Jeff Randolph. Second by: Monique Freed
Roll call vote. Passed unanimously.

- I. Motion to approve IEM Civility Policy.** Eric presented this policy to the council for their consideration. School employees, including ESs and classified staff, as well as the families we serve, are guided to abide by this policy in order to effectively develop smooth and harmonious working relationships with each other.

Motion to approve: Lea Siahann Seconded by: Elizabeth Amlin.
Roll call vote. 12 approve, 1 absent

7. DISCUSSION ITEMS

- A. Selecting of subcommittees, Mary Ann Shapiro** Mary Ann sent descriptions of all sub-committee choices to all board members. Of particular immediate need is for board members to serve on the Standing Committee which needs to review and approve school decisions in regard to student expulsion before action is taken by the school. A description of this and all subcommittees is available as a Google document. Christie Hicks volunteered to serve on the Standing Committee.

- B. Remaining Board meetings for 2013-2014:
November 5, 2013, February 11, 2014, and May 6, 2014.**

ADJOURN

Motion to adjourn: Corinna Jennings Second by: Lea Siahann
All in favor.

Minutes submitted by Kim Beaumont, Secretary for Ocean Grove Charter School.