

# Adopted Minutes

## OGCS Charter School Board of Directors Meeting

Wednesday  
6 PM  
February 9, 2011

OGCS Admin Office  
16900 Hwy. 9  
Boulder Creek, CA. 95006

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1. **CALL TO ORDER:** Meeting was called to order by Mary Ann Shapiro, Secretary, OGCS Board of Directors.
2. **PLEDGE OF ALLEGIANCE** Led by Mary Ann Shapiro.
3. **ROLL CALL** The following officers/administration were present: Becky Cote, President; Janet Marsh, CFO; Eric Schoffstall, Educational Coordinator; Mary Ann Shapiro, Secretary. Board of Directors present: Cynthia Brossard, Bronwyn Davis, Marita Espinoza, Nadine Ferguson, Amy Goodson, Rhonda Jensen, Grace Kam, Jennifer Kayhan, Tracey Lawrence, Heather Lee, Karen Martin, Anita McGraw, Derek Meyer, Laura Milburn, Milae Weiser. Guest: Laura Dolson with SLVUSD School Board.
4. **APPROVAL OF AGENDA:** Approved unanimously by roll call vote: 14 Approve, 0 Disapprove, 1 Obtained.
5. **HEARING OF THE PUBLIC:** Mary Ann initiated the following discussion on behalf of parent Julie Frandsen Horner who was unable to attend the meeting in person: Julie (representing many OGCS parents) is asking how our students can participate in high school sports in the districts in which they live given that OGCS does not have a sports program. Mary Ann mentioned that any OGCS student participating in such a program would need to get permission from their local school district. Mary Ann stated that establishing this program will take time; however, we only have until May 31, 2011 to do so. Eric Schoffstall or John Wilberger will contact local school districts regarding this endeavor.  
The next item for discussion was the repairing of the amphitheater stage at the Resource Center which had been vandalized last summer. It was suggested that the board volunteer to complete this task. IEM has spoken to SLVUSD and the District is in support of this endeavor. The Board needs to inform John Wilberger (District Liaison) of cost and work involved. Nadine Ferguson asked if there was an estimate of projected costs yet. Response was that we do not yet have an estimate prepared.

### 6. ACTION ITEMS

#### A. Approval of November 10, 2010 Board Meeting Minutes.

Motion to approve minutes: \_\_\_\_\_ Rhonda Jensen \_\_\_\_\_

Seconded by: \_\_\_\_\_ Amy Goodson \_\_\_\_\_

Passed by Roll Call Vote: 15 Approve; 0 Disapprove; 0 Obstain

#### B. Set regular dates for Board of Director meeting.

The Board of Directors will meet four times each year on the second Wednesdays of September, November, and February, and the first Wednesday in May. All meetings, unless otherwise noted, will convene at 6pm at the Resource Center, located at 16900 Highway 9, Boulder Creek, CA, 95006. Mary Ann mentioned that such a schedule would help us all be organized and calendar the meetings appropriately.

Motion to approve dates: \_\_\_\_\_ Rhonda Jensen \_\_\_\_\_

Seconded by: \_\_\_\_\_ Bronwyn Davis \_\_\_\_\_

Passed by Roll Call Vote: 15 Approve; 0 Disapprove; 0 Obstain

- C. Request approval from San Lorenzo Valley Unified School District for Ocean Grove Parents Volunteers to repair stage of Redwood School amphitheater for use during graduation ceremonies. Discussion: Mary Ann Shapiro mentioned that there has been recent vandalism to the Amphitheater Stage at Redwood Elementary School where OGCS graduation ceremonies are held. The back railing is now missing from the stage, creating a 5 ft. drop at the back of the stage. OGCS would like to request SLVUSD to fix the railing for safety/utility during our graduation ceremonies.

Motion to approve request: \_\_\_\_\_ Rhonda Jensen \_\_\_\_\_

Seconded by: \_\_\_\_\_ Milae Weiser \_\_\_\_\_

Passed by Roll Call Vote: 15 Approve; 0 Disapprove; 0 abstain

- D. IEM is requesting approval from the Ocean Grove Parent Council to open up an account at Bank of the West for Ocean Grove Charter School. Background. In compliance with the MOU:

a) Banking Arrangements. The Charter School will maintain an account with the Santa Cruz County Treasurer. The Charter School may not hold funds in any other institution, including banks or credit unions, or with any person or entity without approval of the Charter School Board of Directors and notice to the District.<sup>2</sup>

b) Santa Cruz County office of Education has approved Bank of the West for Ocean Grove Charter School.

Upon Rhonda Jensen's request, Eric Schoffstall elaborated on this issue. Eric stated that Bank of America costs more than Bank of the West. Further the Santa Cruz Office of Education has a working relationship with Bank of the West, and will make direct depositing easier for the school. MOU requires that this issue be brought before the Board of Directors for review. Upon approval, IEM will give notice to the San Lorenzo Valley School District.

Motion to approve \_\_\_\_\_ Rhonda Jensen \_\_\_\_\_

Seconded by \_\_\_\_\_ Bronwyn Davis \_\_\_\_\_

Passed by Roll Call Vote: 15 Approve; 0 Disapprove; 0 abstain

## 7. REPORTS

- A. IEM Report – Eric Schoffstall (substituting for John Wilberger):  
Eric Schoffstall announced that in Fall, 2011 IEM is hosting a conference in Sacramento. IEM will present itself as an organization founded in 1993 whose mission is to be a positive influence on education. Began managing charter schools in 1993. The theme of the conference will be “Passing the Vision”. The goal is to remind people of our goals and commitment to parent choice. Will highlight best practices, the Individualized Learning Plan, and a prototype of this educational approach.

## 8. DISCUSSION ITEMS

- A. Donate used textbooks: There was nothing to report on this topic.
- B. Reports from Committees: Mary Ann Shapiro contacted all sub-committee members via email prior to this meeting with overview status on the particular committee of service.
1. *Finance Committee:* We must encourage parents to join eScrip. Mary Ann explained the ES process as specific to Safeway. Jennifer Kayhan asked if it were necessary to enter a credit card number on the eScrip form. Mary Ann said this is not required, but if you do so, percentage of each credit sale will come to the chosen non-profit; therefore, funds can come to the school via purchases anywhere the credit card is accepted. Mary Ann mentioned that some parents have

voiced concern about the security of the eScrip website when signing up. Mary Ann said there hasn't been any security issues with this process during the entire 5 years OGCS has been involved in this program. Mary Ann stated that Ocean Grove has earned about \$500. Per year through eScrip. Mary Ann mentioned that up to 3 non-profits can be named when signing up for eScrip—however, the percentage of each purchase is then split between the organizations you list. Mary Ann will post an announcement on the ogcsparent listserve to announce to parents the opportunity to sign up for eScrip. Mary Ann mentioned that to sign up for eScrip, one may do so online at [www.escrip.com](http://www.escrip.com). Enter “OGCS” during the registration process.

Mary Ann mentioned that Target and Kohls have programs and Boxtops for Education can benefit our school. Simply collect and bring your participating box tops to your ES.

2. Mary Ann mentioned that there is no business pending for the *Standing Hearing Committee*. She suggests that members on this subcommittee offer their time to help the STAR committee at test sites.
  3. *Graduation Committee*: Mary Ann mentioned that OGCS is looking for a graduation speaker who is a professional who could support/speak to the type of educational model Ocean Grove offers. In the past, we have had a politician/college professor and a high-level entrepreneur. Please forward your suggestions to Mary Ann at: [ogliaison@ieminc.org](mailto:ogliaison@ieminc.org).
  4. *Graduation date and times*: Mary Ann announced the graduation date as Saturday May 14, 2011. 8<sup>th</sup> Grade graduation ceremony will be at 10:30, High School Commencement ceremony at 12:00 noon that day. Nadine Ferguson asked if it were too late to sign up for graduation? Mary Ann said that the ESs were to give graduation information to all qualified families. Janet concurred that the parent must communicate first with the ES in order to participate in graduation ceremonies. This is so that the ES can enter this into our database, and we can prepare properly for the ceremonies. It is not too late to state interest in participating in ceremony. An announcement will be posted soon on listserve regarding how to order a cap/gown.
  5. *WASC Committee*: Mary Ann reported that the school is currently between WASC visits. The WASC Committee will submit their comments to be included in the WASC report.
  6. *GEA Committee*: Mary Ann reported that the school has planned 12 GEAs so far this school year. Six have occurred so far. The next GEA is scheduled for May 2 at the Monterey Bay Aquarium. Mary Ann announced that the school will not be participating in science camp this year because not enough chaperones were able to be recruited. Mary Ann commended those chaperones who served last year, saying they really worked hard for such a small group. Chaperones commit to 5 days at science camp. Mary Ann stated that she is looking for new GEA ideas for next school year. Would be great if we can find some in the more southern counties we serve, as we tend to have a lot of GEAs occur in the northern counties. Further, Mary Ann stated the goal for 2011-2012 is to have one GEA in each geographical area that Ocean Grove serves. Jennifer Kayhan asked where to submit suggestions for GEA? Mary Ann said that suggestions may be emailed to her; she added to please include the contact information for the prospective GEA individual/organization.
- C. .Fundraising – The different methods of fundraising were reviewed briefly, as they had been discussed when the report from the Finance Committee was presented.
- D. Need for parent chaperones to be fingerprinted and get a TB test: Mary Ann announced that chaperones are needed for our GEAs and other school functions where parent volunteers are working with OGCS students. If interested, please send your name to Mary Ann Shapiro. IEM will send you the necessary paperwork. Marita Espinoza asked if IEM can pay for fingerprinting? Mary Ann said no, that has to be the parents' expense, as it is for all teachers and school employees. Marita contended that it would be a very nice gesture for the school to offer parents who wish to volunteer. Eric Schoffstall suggested that Marita speak with Barbara Jackson in our Human Resources department. Mary Ann added that one only

has to be fingerprinted one time per organization, and the TB test has to be repeated every 5 years. Laura Milburn volunteered to be a chaperone!

- E. Mary Ann asked for any additional comments. Rhonda Jensen asked if parents may donate used textbooks to the OGCS Resource Library? She also asked what parents should do with used textbooks originating from OGCS. Janet responded by saying that books purchased with OGCS funds should be returned to the ES. Janet mentioned that the school has a database of all our materials, and ES is responsible to track which parent has which material, and when materials are transferred between Educational Specialists and the Resource Library.

There were no further comments.

Motion to Adjourn: Rhonda Jensen

Seconded by: Bronwyn Davis

None opposed.

Minutes were recorded and submitted by Kim Beaumont, Secretary for Ocean Grove Charter School.

Minutes posted at OGCS office: 16900 Highway 9, Boulder Creek, CA 95006 and our website,

[www.ogcs.org](http://www.ogcs.org).