

MINUTES
OCEAN GROVE CHARTER SCHOOL GOVERNING BOARD
PUBLIC HEARING: POLICY ON STUDENT ENROLLMENT AND LOTTERY
January 27, 2021 at 4:00 pm

In accordance with local public health orders and Governor Newsom's Executive Order N-29-20, Ocean Grove Charter School will be holding the January 27, 2021 Board Meeting via ZOOM video conference and telephone. No physical locations will be open to the public. This meeting is open and accessible to the public through the telephone 1+669-900-6833 (meeting ID 972 4714 5221) and ZOOM video conference: <https://zoom.us/j/9960046081?pwd=SFgrWStjclDncjZJVG9nMHJWcVR2QT09> .

To ensure meeting safety, there will be an online ZOOM waiting room set up for participants 10 minutes prior to the meeting. Attendees will be welcomed in prior to the start of the meeting at 1:30 pm. The waiting room will be checked regularly so that anyone joining the meeting late can still join. Members of the public who wish to address the Board regarding items on this agenda or who need special accommodations should contact Kim Beaumont, Board Secretary, at 800-979-4436 ext. 112 or kbeaumont@ieminc.org in advance of the meeting. Speakers are limited to no more than 3 minutes each. Speakers may also sign up in person the day of the meeting.

1. **CALL TO ORDER** 4:02 pm by Burke Wallace

2. **PLEDGE OF ALLEGIANCE** Led by Burke Wallace

3. **WELCOME/ROLL CALL**

A. Roll call and Introduction of Guests

Members present: Lisa De Golier, Riley Gerbrandt, Janelle Holbrook, MariaElena Jarson, Amie O'Donovan; **Guests present:** Cynthia Rachel, IEM Director of Communications and Development; Cortny Ray, IEM Director of Enrollment Services; **Officers present:** Burke Wallace, President; Kim Beaumont, Secretary

4. **APPROVAL OF TODAY'S AGENDA**

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Motion to approve: Janelle Holbrook Seconded by: Amie O'Donovan

Vote outcome: Agenda approved by roll call vote.

5. **HEARING OF THE PUBLIC (NON AGENDA ITEMS)**

No items were initiated during the Hearing of the Public.

6. **PUBLIC HEARING ON [IEM SCHOOLS' ADMISSION AND LOTTERY POLICY](#) (Cyndi Rachel)** No action was required on this item during this meeting. Cynthia Rachel presented the background necessitating a lottery system this year and outlined all procedures, dates, and deadlines. Cynthia also addressed questions regarding preferential enrollment for siblings of already enrolled students and students that reside in our sponsoring school district and plans to ensure that selected families are supported to turn in documentation on time.

Hearing Start Time: 4:06 pm **End Time:** 4:25 pm

7. **2021-22 OPEN ENROLLMENT TIMELINE (Cyndi Rachel)**

Feb 22 - April 23 - Student Agreement signing Window

Mar 29 - April 23 - Open enrollment window. Families do not submit enrollment paperwork, they sign up for a request for enrollment through the lottery Interest Form

April 25 - ES marks any family without a signed Student Agreement as a planned drop

May 7 - Conduct lottery & notify families

May 11 - Families must notify the office if they accept a spot in our school or not. If not, the next student on the waitlist is notified. (2 business days after notification)

May 21 - (10 business days after notification) Deadline for lottery winners to turn in application and all application documents.

7. **FUTURE MEETING INFORMATION:**

A. The next Governing Board meeting is scheduled for Wednesday, February 24. Time to be determined.

B. Governing Board member requests for future agenda items: No suggestions were presented at the time of this meeting.