

# **Ocean Grove Charter School**

## **OGCS Charter Board of Directors Meeting Minutes**

**March 2, 2015**

**7:00pm**

**Ocean Grove Charter School Resource Center  
16900 Highway 9, Boulder Creek, CA 95006**

### **Teleconference Locations:**

**115 Crescent Ct. Brisbane, CA 94005  
221 Del Monte Ave., South San Francisco, 94080  
4438 Fairway Dr., Soquel, CA  
302 Costa Del Mar Rd., Marina, CA, 93933  
3231 Golf Dr., San Jose, CA 95127  
3349 Ensalmo Ave., San Jose, CA 95118  
160 Manor Court, Morgan Hill, CA 95037  
1085 Tasman Way, Sunnyvale, CA 94089  
1788 Kirkmont Drive, San Jose, CA  
720 Laurel Ave., Burlingame, CA 94010  
1151 Waring St., Seaside, CA 93955  
3541 Darknell Ct., San Jose, CA 95148  
6239 Tillamook Dr, San Jose, CA 95123  
19120 Eden Path Salinas, CA 93907**

**CALL TO ORDER:** 7:10 Julia Keller

**PLEDGE OF ALLEGIANCE:** Julia Keller

### **INTRODUCTIONS/WELCOME/ROLL CALL**

- a. Julia introduced IEM and Ocean Grove Administration/staff present: Dr. Jason Jones, Cynthia Rachel, Eric Schoffstall, Kirstine Bowers. Guest: Arlie Capps.
- b. Kim Beaumont, Secretary, took roll call for Council Members present. Council Members present were: Mira Betlej, Laura Bonn, Hillary Dixon, , Hilary Eriksen, Liberty Esch, Monique Freed, Louanne Fromm, Sylvia (Yessenia) Gonzales, Susan Greathouse, Holly King, Michelle Longshore, Janet McGhee, Tiffany

Nagel, Marlo Quinones, Jeff Randolph, Dave Strang, Angela Stoddard, Sue Sutherlin,

**HEARING OF THE PUBLIC** There were no items presented during the Hearing of the Public.

## **REPORTS**

### **a. IEM Report - Dr. Jason Jones, Chief Administrative Officer**

- i. OGCS Charter Renewal: Administrative Personnel met to explore options related to items identified by the Parent Council during the last meeting. Focal point was IEM's mission to support each student's unique needs. Feedback from parents regarding IEM's mission/model continues to be positive. IEM will continue to provide the educational services you (the parent) request, as IEM believes you have a right to direct your child's individualized learning plan. All decision making on the administrative level is based on the primary principles of individualized education and parent choice.
- ii. After careful consideration, the following decisions were made:
  1. The Parent Council will elect its own officers who will protect the mission of the school. Historically, school employees were appointed to facilitate the meetings.
  2. The language in the renewed charter document will remain the same.
  3. the By-Laws have been amended to clarify IEM's role as the primary agent for all of the school's operations.
  4. IEM/Ocean Grove will work with a newly formed Governing Board and the established Parent Council to create new By Laws which include suggestions from the members of these councils.
  5. IEM will select, from the Parent Council, five members to comprise the Governing Board; noting that all Parent Council members were originally voted in by the parent body at large or appointed when necessary. This structure will ensure maximum parent input as the Parent Council advises and the Governing Board votes on time sensitive items (to meet accountability requirements). In this way, lack of quorum will no longer hinder the need for immediate votes/action.

6. Parent Council members are welcome to collaborate to build the Agenda for each meeting. At the end of each meeting, topics can be suggested for the next Agenda.
- iii. The following questions/concerns were heard from the Parent Council and addressed by Cynthia Rachel, Jason Jones, Eric Schoffstall, and Arlie Capps:
    1. Purpose of Parent Council? To pose questions and concerns. Parent feedback is reported back to Administration for reconsideration as necessary. Each Parent Council member is responsible to serve on a sub-committee, supporting school and student events. Examples of subcommittees are: WASC Focus Groups, GEA Committee, Fundraising Committee, LCAP Committee, and Graduation Committee. The Parent Council provides opportunity for increased parental involvement and dialogue between parent and school.
    2. Purpose of Governing Board? The Governing Board will review and discuss statutes and regulations. Members retain positions on Parent Council while taking on the added responsibility to vote as a member of the Governing Board.
    3. Concerns regarding the weight of Parent Council opinion were met by recognizing the size of the Parent Council (29) in order to hear from as many parents as possible in the way of feedback and concerns.
    4. How will technical problems at future meetings be addressed? The IEM IT Department is proposing putting together conference packages which will include microphones and adequate wireless/audio/video equipment to view remotely from meeting site. The packages have the endorsement of Administration who are looking to see if this purchase can be fulfilled cost wise.
    5. Parent Council members may submit topics for the agenda at the end of each meeting or prior to the publication of each agenda.

## **ACTION ITEMS**

### **a. Nominations and Election of Board of Directors Officers**

#### **i. Nominations for President: Jeff Randolph**

1. **Election by roll call vote-** President: Jeff Randolph

- ii. **Nominations for Secretary:** Holly King
  - 1. **Election by roll call vote- Secretary:** Holly King. Note:  
Although Holly was immediately installed as secretary per vote, Holly had to leave the meeting for personal reasons and did not take Minutes for this meeting.
- iii. **Nominations for Treasurer:** No nominations presented. Kirstine Bowers of IEM remains the Treasurer.
  - 1. No Vote Necessary
- b. **Approval of November 18th, 2014 minutes.**
  - i. Motion to approve: \_\_\_\_\_ Holly King \_\_\_\_\_
  - ii. Seconded By: \_\_\_\_\_ Tiffany Nagel \_\_\_\_\_
  - iii. Vote taken - outcome: \_\_\_\_\_ motion passed unanimously \_\_\_\_\_
- c. **Approval of disposal list pursuant to Education Code 60510-60511.**
  - i. Motion to approve: Sylvia (Yessenia) Gonzales
  - ii. Seconded By N/A
  - iii. outcome: Tabled. Vote delayed; Parent Council would like to explore possibilities for OGCS student curricular use of discarded electronics.
- d. **Amendment of current Board of Directors by-laws**
  - i. ARTICLE V. AMENDMENTS TO BY-LAWS 5.01. The Charter Board of Directors may adopt, amend or repeal any of these by-laws; provided, however, the Charter Board of Directors may not adopt, amend or repeal any by-law or take any other action that would result in changing any provision(s) of or be in conflict with the Charter that created Ocean Grove Charter School except by mutual written agreement with IEM.
  - ii. Jeff Randolph proposed changes to this wording. Arlie Capps and Eric Schoffstall advised that the proposed changes be presented to the public via an Agenda before voting (per Brown Act).
  - iii. Cyndi Rachel explained that discussion cannot occur if a motion is not made.
  - iv. Arlie Capps advised that voting on specific by-law changes that were not submitted 72 hours in advance, based on Brown Act, would be illegal.
  - v. Cyndi Rachel explained that it is a violation of the Brown Act to engage in any communication with Parent Council members outside of meetings regarding Parent Council business. Letters, emails, and the like are unlawful and we have become aware that these communications were sent selectively and have not included all board members.

vi. Motion to approve:

vii. Seconded By: \_\_\_\_\_

viii. Outcome: As the site administrator, Dr. Jason Jones made the decision that no action can be taken.

**FUTURE AGENDA ITEMS AND MEETING DATE:**

a. May 12, 2014

i. Assessment Department - iReady and State Testing Updates

b. Charter Renewal meeting was announced to occur March 4 at the San Lorenzo Valley District Offices at 7:00 pm.

**ADJOURN: Adjournment by consensus at 10:30pm.**

**Minutes prepared by Kim Beaumont, Secretary/Parent Support and Cynthia Rachel, Director of Education Support Service for Ocean Grove Charter School.**